

# SREE NARAYANA NURSING COLLEGE Stonehousepet (po), Chinthareddypalem, Nellore - 524002.

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Recognized by Indian Nursing Council vide letter No. 02/Sep/2006 INC dated: 29.09.2006 and A.P. Nurses & Midwives Council, letter No. APNMC/CON/5212/2006, dated: 4/11/2006 Affiliated to Dr. Y.S.R. University of Health Sciences, A.P. Vijayawada.



# **IQAC POLICY**

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Principal SREE NARAYANA NURSING COLLEGE Chinthareddypalem, NELLORE-524 002



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#### **IQAC POLICY**

### **Objective**

The Internal Quality Assurance Cell (IQAC) at Sree Narayana Nursing College is established to ensure the continuous enhancement of quality in education, research, and administration. The IQAC aims to foster a culture of excellence, accountability, and transparency within the institution.

#### Scope

This policy applies to all faculty, staff, and students at Sree Narayana Nursing College.

#### **Policy Guidelines**

#### 1. Formation of IQAC:

- The IQAC shall comprise faculty members from various departments,
   administrative staff, student representatives, and external experts as needed.
- The Chairperson of the IQAC will be a senior faculty member appointed by the Principal.

## 2. Functions and Responsibilities:

- Develop and implement a strategic quality assurance framework that aligns with the college's mission and vision.
- Conduct regular assessments of academic programs and administrative functions to identify areas for improvement.
- o Prepare the Annual Quality Assurance Report (AQAR) and ensure timely submission to relevant accreditation bodies.

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 Organize quality enhancement workshops, training sessions, and seminars for faculty and staff.

# 3. Quality Improvement Initiatives:

- Utilize stakeholder feedback, including student and employer surveys, to inform
   quality enhancement strategies.
- Promote innovative teaching and learning methodologies to enhance student engagement and outcomes.
- Monitor and evaluate the effectiveness of quality improvement initiatives and make necessary adjustments.

#### 4. Collaboration and Communication:

- Foster collaboration among departments to create a cohesive approach to quality assurance.
- Ensure open communication with all stakeholders, encouraging participation in quality enhancement activities.

# 5. Documentation and Reporting:

- Maintain comprehensive records of all IQAC meetings, decisions, and quality assurance activities.
- Prepare and disseminate regular reports to the Principal and relevant accreditation bodies to showcase progress and challenges.

#### 6. Review and Evaluation:

- Conduct annual reviews of the IQAC's performance and the effectiveness of implemented initiatives.
- o Adapt policies and practices based on feedback and changing institutional needs.

### 7. Training and Capacity Building:

 Provide ongoing professional development opportunities for faculty and staff to strengthen their understanding of quality assurance practices.

Composition

Chair Person

**IQAC** Coordinator

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Management Representative

**IQAC** Members

Alumni Representative

Student representative

#### **Functions**

# Some of the functions expected from IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- e) Dissemination of information on various quality parameters to all stakeholders;
- f) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- g) Documentation of the various programmes/activities leading to quality improvement;
- h) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- i) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- j) Periodical conduct of Academic and Administrative Audit and its follow-up
- k) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

VERIFIED BY

Principal
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